College Curriculum Review Committee

Meeting Minutes – October 31, 2018

DRAFT

Members Present: R. Casella; V. DeTuri; G. Diller; N. Diller; M. DiVita; E. Gravani; P. Gipson; T. Hanford; K. Lawrence; M. Oldemans; K. Rombach; P. Schroeder; R. Vooris.

Absent: J. Peck; C. Van Der Karr

Meeting convened at 2:47.

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Add J. Peck to the members present for 10/17 meeting. | **Approved** |
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| **Old Business** |  |  |
| HUS 301 – Case Management in Human Services | Updated course description with reference to fieldwork.  Motion to approve by M.DiVita. Second by E. Gravani.  Unanimously approved; motion carries. | **Approved** |
| HUS 499 – Fieldwork in Human Services | Course description matches what is already in the department.  Motion to approve by M.DiVita. Second by K. Lawrence.  Unanimously approved; motion carries, | **Approved** |
| Human Service Studies | Updated excel file to show full four-year plan with proper number of credits. Still needs to be cleaned up to improve readability and formatting. Program now has 45 credits.  K. Lawrence motion to approve. G. Diller second.  Unanimously approved; motion carries | **Approved** |
| **New Business** |  |  |
| 1. AED 341 – Introduction to English Language Arts | Alteration to existing course. Moved 30 hours of fieldwork to this course.  Changes also impact AED 308, which remains at the school CC-chair level. Will follow up with school-CC chair to approve and advance to dean level. | **Tabled** |
| 1. CRM/SOC 383 – Crime and Inequality | Cross-listing of these courses. Previous course description is in the explanation for changes box. Course description still aligns with course title.  M. DiVita motion to approve. K. Lawrence second.  Unanimously approved; motion carries, | **Approved** |
| 1. HLH 113 – Peer Health Advocacy: Sex, Drugs and the College Student | Course deletion. Health dept is updating their concentrations. A new course with more current topics is replacing this course. Course has not run for four years.  K. Lawrence approve. K. Romback second  Unanimously approved; motion carries, | **Approved** |
| 1. Health Education: Concentration in Health Communication | Removal of concentration. No students in the concentration for five years. “Health communication” remains a part of the major.  M. DiVita motion to approve. E. Gravani second.  Unanimously approved; motion carries, | **Approved** |
| 1. Community Health: Concentration in Allied Health | Health dept is looking to lower # of credits in their concentrations. Concentration is being updated to reflect current student careers such as nursing, PT, and OT. Moving from 26 credits to 12 to 16 (depends on electives). Some concern about the # of seats in PSY 333: Developmental Psych (required for the concentration). Psych is looking to hire an adjunct to teach another course to meet demand.  Need to reach out to Bruce Mattingly as this may be a staffing issue. Will staffing be addressed before approval or after? Changes to concentration may increase student demand for PYS 333  K. Lawrence motion to approve. Second by M. DiVita.  Unanimously approved; motion carries, | **Approved** |
| 1. HLH 315 – Issues in Community Mental and Behavioral Health Disorders | Changes to concentration to help prepare students for post-graduation needs.  Motion to approved by P. Gibson. Second by E. Gravani.  Unanimously approved; motion carries, | **Approved** |
| 1. HLH 230 – Advocacy and Contemporary Issues in College Health | Course for Concentration in College Health Promotion. Replaces HLH 113.  Motion to approve M. Divita. Second by R. Casella.  Unanimously approved; motion carries. | **Approved** |
| 1. HLH 330 – College Health Promotion | Changes to existing course based on changes to HLH 230. Minor changes to the course description and change to frequency code.  Discussion of “Healthy Campus” organization reference in course description. Could be broader (and therefore not in need of future change) such as “national objectives and standards.”  Motion to approve contingent on update to wording of “Healthy Campus” by M. DiVita. R. Vooris second. | **Approved** |
| **Announcements** | Three handouts of tips and checklists for using curriculog and curriculum review. |  |
| **Meeting Adjournment** | With no additional agenda items, the meeting was adjourned at 3:32 p.m. | **Adjourned** |

Submitted by Ryan Vooris